

# What you can do as a:

### **PROVIDER**

- Educate patients on the importance of screenings.
- Assess patients' cancer risk.
- Remind patients when their next breast and cervical cancer screenings are due.
- Provide patient referrals to Women's Way when appropriate.
- Ensure adequate and timely diagnostic follow-ups are scheduled.
- Notify patients of test results in a timely manner.
- Complete Intake and Visit or diagnostic forms; return to local coordinator in a timely manner.

### **NURSING STAFF**

- Complete Women's Way referral form (if applicable).
- Send Women's Way referral form to the State Office.
- Facilitate timely return of Women's Way Intake and Visit or diagnostic forms.
- Inform patients of services not covered by Women's Way.
- Asses use of tobacco by using AAR (Assess-Advise-Refer).
- Assist patients in scheduling future breast and cervical cancer screenings.

# What you can do as a:

### **BILLING SPECIALIST**

- Keep current CPT and ICD-10 code lists available.
- Ensure 12-digit Women's Way ID number is in the system accurately.
- Bill Women's Way as payor of last resort (except IHS).
- If a Women's Way covered service is denied, contact appropriate Women's Way staff member. <a href="https://www.health.nd.gov/womens-way-service-areas">https://www.health.nd.gov/womens-way-service-areas</a>

### **RECEPTIONIST**

- Be familiar with the Women's Way program and inform potential patients who would benefit from these services.
- Make sure the clinic has current Women's Way program cards and educational materials. Contact Women's Way when additional resources are needed. https://www.health.nd.gov/womens-way-resources
- Assist patients in scheduling future breast and cervical cancer screenings.

## MAMMOGRAM TECHNICIAN

- Be familiar with the Women's Way program and inform potential patients about its benefits.
- Remind patients of when to expect results and to contact provider with questions.

### All CLINIC STAFF

- Get to know Women's Way program.
- Get to know your local Women's Way contact. https://www.health.nd.gov/womens-way-service-areas



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